

St Paul Malmesbury Without Parish Council

Report #10.4

Website Review

1. Purpose of the report

- 1.1 To request Council agreement for the website Working Group (WG) to progress the improvements set out in the Appendix to this report.

2. Background

- 2.1 In August a working group was established by this Council to review the working of the parish website. Cllrs who used the website were requested to notify of any issues or possible enhancements. The WG then met to discuss.
- 2.2 The WG identified that some of the points made in the feedback related to the need for regular updating, rather than the functioning, of the site. It is proposed that a standing agenda item be added to Council Meetings relating to such updating. This would allow Cllrs to identify new items to be added, or information to be moved, eg from 'in progress' to 'completed', or for out of date items to be archived/deleted. This to be in addition to the ongoing updating by the Clerk of eg notifications of Road Closures.
- 2.3 The Appendix to this report sets out the remaining issues raised with the WG. Website functionality appears to cause some of them, eg the unstable drop downs. Others may be the result of buying in to a standard parish website design that does not quite suit our needs. Discussion with the web company will be needed to establish what is possible as well as the cost.

3. Options

- 3.1 To choose to continue with the website as it is
- 3.2 To request the WG to add or subtract from the current list of issues
- 3.3 To authorize the WG to enter into discussions with the company with a view to costing as many improvements in the Appendix as are technically possible

4. Financial Implications

- 4.1 Until the proposed changes are put to the website company for a quotation, the financial implications are unclear. This item will be brought back to Council when any changes have been fully costed.

5. Recommendation

- 5.1 The Council is recommended to support Option 3.2 or 3.3